

The Brooks County Board of Commissioners met for its Monthly Work Session and Regular Monthly Meeting on Monday, July 1, 2019 at 5:00 p.m., in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. James Maxwell, Chairman; Mr. Willie Cody; and Mr. Rhett Rowe. Ms. Myra Exum and Mr. Patrick Folsom, Vice Chairman were not present. Others present were: Ms. Jessica McKinney, Administrator; Ms. Patricia Williams, County Clerk; Mr. James Burchett, County Attorney; and various residents.

PUBLIC HEARING – NONE

The Public Hearing for the application for Special Exception by Nextera Energy has been deferred to the next meeting to be held Monday, August 5, 2019 at 5:00 p.m.

WORK SESSION – Chairman called Work Session to order.

Reports from Committees/Departments

A. Wayne Waldron – Chief Tax Assessor – During the June meeting, Mr. Waldron informed the Board of information received regarding a Resolution to approve refunds of overpaid personal property taxes. The Board of Assessors requested the Board's consideration to adopt a resolution to approve refunds of overpaid taxes. Mr. Waldron presented a quarterly report of digest correction orders as a result of Personal Property review for overpaid taxes. The total refund for 2018 is \$725.94.

B. Mike Smith – 911/EMA Director – Was not present. Fire Chief, Jordan Smith, presented a Resolution for review by County Attorney for GMAG, which we are not an official member; but will be once the Resolution is adopted.

C. JJ Allen – Road Department – Provided road update report for June 2019:

- Working on safety procedures, such as; vehicle seat belts; heat exhaustion.
- Rotating out culverts. Continuing issues with signs being taken and/or damaged.
- Concentrating on potholes, and older roads.

D. Ben DeVane – County Surveyor/Engineer – Updated the Board on projects:

- GDOT has started the Low Impact Bridge Program at crossing of CR 276, Troupeville Road, over Millrace Creek.
- 2018 LMIG progressing, all paving is done; striping and turnouts; and leveling.

Chairman closed Work Session to go into the Regular Meeting.

1. Call to Order – Chairman called meeting to order.

A. Prayer & Pledge – Brother Nick Hampton led all in attendance in prayer and pledge of allegiance.

2. Approval of Agenda

A. July 1, 2019 Regular Monthly Meeting – Mr. Cody made the motion to approve the agenda, Mr. Rowe seconded. Vote was unanimous.

3. Approval of Minutes

On a motion by Mr. Cody, seconded by Mr. Rowe, the Board unanimously approved the following minutes:

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| A. | Special Called Meeting | May 29, 2019 |
| B. | Monthly Work Session & Regular Monthly Meeting | June 3, 2019 |
| C. | Special Called Meeting & Executive Session | June 13, 2019 |

4. Appearances

A. Mary Henley – Concerns Regarding Trash Pickup – Ms. Henley submitted a request to appear to regarding not having a trash bin since January 2019. She stated she has called Administration office several times and visited the office; and she witnessed the driver of the truck calling Advanced about not having a trash bin; and she still does not have a bin. Ms. Henley stated she finally received a can on June 18, 2019. She inquired about being reimbursed for the time she did not have a bin due to the fees being included in her tax bill. Board advised they would take a look at it.

B. Katheryn Patrick – New Chamber Director – Skillet Festival -Administration received a request from Ms. Katheryn Patrick, New Chamber Director to introduce herself to the Board; and to request permission to use Courthouse Grounds for the Annual Skillet Festival to be held on October 19, 2019. This year there will be no beer and wine vendors. Ms. Patrick advised they would have the area cleaned by following Monday morning. Mr. Cody made a motion to grant permission to use Courthouse Grounds for the Annual Skillet Festival on October 19, 2019, Mr. Rowe seconded. Vote was unanimous.

C. Willie Cody – Facility Use of Ag Building Auditorium – Administration received a request from Mr. Cody to use the Ag Building Auditorium for their Mobley Family Reunion on July 6th (8 hours) and July 7, 2019 (4) hours. The request includes use of the Auditorium and bathrooms. For use of restroom facilities and the County Building the cost is \$150.00. The check for \$150.00 was included with the request. Mr. Rowe motioned for approval to use Ag Building Auditorium on July 6th and July 7th for the Mobley Family Reunion; Mr. Cody seconded. Vote was unanimous.

D. Allen Nelson – Assistance with Restoring Recreational Complex – Mr. Nelson submitted a request for assistance with restoration of the Recreational Complex in Morven. He stated they need assistance; the storm tore the fence down. Chairman advised he would get the new Administrator to look at it. Mr. Rowe commented that maybe Brooks County and Morven could enter into an Intergovernmental Agreement for the restoring of the Recreational Complex.

E. George Boston Rhynes – Request to Tour Facility – Old Brooks County Jail – Mr. George Boston Rhynes, Getto Free Press, requested to appear to request permission to access the old Brooks County Jail to film inside the Historical Old Quitman-Brooks County Jail to bring awareness of history. On the motion by Mr. Cody, seconded by Mr. Rowe, the Board unanimously approve the request of Mr. Rhynes, Getto Free Press, to access the Historical Old Quitman-Brooks County Jail.

F. Glenn Kringle – Beer & Wine Sales Permit - Administration received a request from Mr. Glenn Kringle, Iron Order Motorcycle Club, for a temporary permit to sale beer and wine by the cup for one-day event to be held on July 13, 2019 from 2:00 p.m. until 11:00 p.m. The Board has approved this request in the past. The application fee for the permit is \$50.00 for a one day event. Background check has been completed. Mr. Rowe made a motion to approve the request for a temporary permit to sale beer and wine by the cup for one-day event on July 13, 2019 from 2:00 p.m. until 11:00 p.m.; Mr. Cody seconded. Vote was unanimous.

G. Peggy Howard – Fire Protection Concerns & IT Status for Brooks County – Ms. Howard requested to be updated IT status for the County; and the County's Website issues.

H. Paul Gates – Reopening Voting Precinct in Barney – Mr. Gates submitted a request to Administration to discuss the re-opening of the voting precinct in Barney at the Fire Station. He stated the building is handicapped compliant and see no reason it could not be re-opened. The Board suggested Mr. Rowe, Elections Supervisor; and maybe Fire Chief, get with Mr. Gates and go out and look at the building.

5. New Business

A. Adopt 2019-2021 Title VI Plan Update – Brooks County Transit System – The Title VI Plan is updated every 3 years; and this is the year for an update. Administration has been working on the Plan update since March, once it is updated, it has to be sent to GDOT for review; after their review they send it back to Administration for modifications. Once the modifications are complete; the Plan is sent back to GDOT for final review. GDOT has completed their final review; and sent back for Board adoption. Mr. Cody made the motion to adopt the 2019-2021 Title VI Plan Update and send to GDOT; Mr. Rowe seconded. Vote was unanimous.

B. Quote for Courthouse Roof Leak – Azalea City Roofing & Construction, Inc. – Administration requested Maintenance Supervisor, Mr. Bobby Christian, to get a quote from Azalea Roofing to look at the roof at the Courthouse. Mr. Kellerman has submitted a quote to repair the leak at the Courthouse roof in amount of \$6,393.52. The materials needed have a month lead time due to being a special order.

A motion was made by Mr. Cody, seconded by Mr. Rowe, to accept the quote from Azalea City Roofing in amount of \$6,393.52 to repair the leak at the Courthouse; and funds will come from Contingency Fund. After discussion and review of the quote information, the Board had a question regarding the warranty on the materials. Therefore, the motion was amended by Mr. Cody to approve the quote repair for the Courthouse roof; Azalea City Roofing add the warranty for materials; and funds will come from Contingency; Mr. Rowe seconded. Vote was unanimous.

C. Sheriff Dewey – Request for Purchase of Vehicle for Investigator– Sheriff Dewey spoke with Administration regarding the purchase of a vehicle for Investigator (CID). He has spoken with the Dealership in Florida; and they have two vehicles he can purchase for a total of \$20,000 (\$10,000 each). There are funds in his current budget for Vehicles (Capital Purchase) in amount of \$57,223.24. The motion was made by Mr. Rowe; seconded by Mr. Cody; for the Sheriff to purchase two 2012 Chevrolet Tahoes from Florida Dealership at the total cost of \$20,000 (\$10,000 each); and funds will come from current budget line item Capital Purchase.

6. Unfinished Business

A. Applications for Appointment to Library Board - Administration has received 3 applications for appointment to the Library Board: Caroline Barnes, Joseph Thomas, and Peggy Wilson, Victim Advocate. The Board tabled this item until there is a full Board on the motion by Mr. Rowe, seconded by Mr. Cody. Vote was unanimous.

7. County Administrator Notes/Comments

A. ACCG Family Album - Ashley Benton, Integrated Media Consultant, Naylor Association, has contacted the County to inquire if we are interested in ad in the ACCG County Family Album for this year. Naylor Association publishes the County Family Album magazine each year for ACCG. The Board approved the purchase of a full page in color for the ACCG Family Album in the amount of \$1,309.50; and funds will come from Contingency Fund; Mr. Rowe made the motion, Mr. Cody seconded. Vote was unanimous.

B. Brooks County Retreat - Board has discussed a retreat for meeting with Consultant, Scott Johnson, regarding FY2019-2020 budget. The meeting would also include Department Heads for a portion of the meeting to be held Saturday, July 13, 2019 from 10:00 am – 5:00 pm. Mr. Rowe did not oppose to the retreat; but the amount of the Proposal from Rainwater Center. Administration advised would speak with the Sales Rep to get the invoice modified. Mr. Rowe made the motion to approve the cost of the retreat contingent upon the invoice being modified; Mr. Cody seconded.

8. Commissioners Notes/Comments

A. Rhett Rowe - District 1 – Thanked everyone for attending.

B. Patrick Folsom, District 2 – Not present.

- C. **Willie Cody, District 3** – No comment.
- D. **Myra Exum, District 4** – Not present.
- E. **James Maxwell, District 5** – No comment.

9. **Executive Session – Personnel**

On a motion by Mr. Cody, seconded by Mr. Folsom, the Board closed the regular meeting to go into Executive Session at 6:30 p.m.

On motion by Mr. Cody, seconded by Mr. Folsom, the Board closed Executive Session and returned to regular meeting at 7:00 p.m.

The Board unanimously agreed to go with County Attorney's recommendation.

10. **Adjournment** - Mr. Rowe made the motion to adjourn regular meeting at 7:01 p.m.; Mr. Cody seconded.

Mr. James Maxwell, Chairman
Ms. Jessica McKinney, Administrator
Ms. Patricia A. Williams, Clerk